



31st January 2019

Circular 003/19

Re: Termination of Pregnancy Service, GP Stock Order

Dear Pharmacist,

As you are aware, Termination of Pregnancy (ToP) Services in the community setting were commenced by the HSE on the 1st January 2019. The medicinal products, Mifepristone and Misoprostol are available to order by approved providers (GPs and designated centres) through the Stock Order system from Community Pharmacies. Approved providers are provided with the blue stock order form.

Following initial review by the HSE, the quantities requested through stock orders are larger than expected from single locations. Doctors have been reminded that to ensure sufficient stock is available to fulfil the national service, it is essential that the quantities ordered are in line with the expectation of service needs at the medical practice.

Please note that initial pharmacy authorisation by the HSE to access stock from the supplier can take a maximum of 48 hours. This is a once-off process and the pharmacy will be authorised to obtain stocks of product thereafter. Please continue to notify the HSE by forwarding the blue stock order forms to pharmacy.response@hse.ie.

It is important that Stock Order Forms are completed correctly. The following must be in the spaces provided:

- The name and address of the pharmacy,
- The Doctor's name and address and GMS contract number or Clinic identifier,
- His/her signature, written in ink,
- The date on which s/he wrote the stock order,
- List the stock item(s), strength and quantity of the item(s) required. **Quantities should correspond to the pack size of the product and be such that they fulfil the service requirement in the surgery at that time.**
- The administrative code for each product supplied. Each line of a stock order form should be coded and only one item must be entered on each stock order line.
- The dispensing Doctor must at a later date sign and date the stock order form certifying that s/he has received the stock item(s) as ordered.

The top copy of the Stock Order Form should be submitted to PCRS for reimbursement and claimed as a 'Pink Stock Order Form' with invoice attached at the end of the month.

The HSE will continue to review the ordering process to ensure service needs are met.

Yours faithfully,

Anne Marie Hoey
Primary Care Reimbursement and Eligibility